

Subject: **Provisional Admission 2017 – MSc/ MPhil/PhD**

Dear Applicant,

I am pleased to inform you that you have been provisionally selected for admission in MSc/MPhil/PhD at PIDE for Fall 2017. You are required to communicate your acceptance by signing “**Acceptance of admission offer**” till **August 04, 2017** alongwith “**Undertaking**” (Annexure - A & B). In case you fail to complete the same by the specified date, your selection will be cancelled automatically and next candidate on the merit list would be called for admission.

2. You shall also be required to deposit a sum of Rs.(mentioned on fee details of 1st semester o following link)

- <http://www.pide.org.pk/index.php/admissions/fee-detail-for-1st-semester>

3. Fee can be deposited either online in PIDE A/C No.02940010862301, HBL QAU Branch or shall deposit in person at HBL, QAU branch through Challan Form. Please provide proof of fee submission to respective department latest by **August 04, 2017**.

4. **Refund Policy**

- a. Admission fee is not refundable in any case.
- b. Security deposit is refundable subject to production of clearance certificate.
- c. 100% tuition fee will be refunded if application for refund is received in PIDE up to 7th day of commencement of classes.
- d. 50% tuition fee will be refunded if application for refund is received in PIDE on or after 8th till 15th day of commencement of classes.
- e. No fee will be refunded if application for refund is received in PIDE after 16th day of commencement of classes.

5. Your provisional admission is subject to fulfillment of following terms and conditions:

- a. Submission of documents as per check list till **September 29, 2016** (Annexure - C).
- b. Last degree of the student shall be verified from the last degree completing institute/university till **September 29, 2017**.
- c. However, before awarding the final degree/final clearance, the copies of the Matriculation/Intermediate certificates duly verified by the respective Board and Bachelor’s/Master’s/MPhil degree from Higher Education Commission are to be submitted. Else degree will not be awarded.
- d. Your admission at PIDE can be cancelled at any stage of studies with no liability on PIDE if any document/information provided by you is found to be fake/incorrect or not meeting PIDE eligibility criteria.
- e. Candidates awaiting result, who do not submit their complete final result till **October 30, 2017**, admission of such students will automatically be stand cancelled.

6. Please note that your academic program is starting with effect from **September 11, 2017**.

(Dr. Muhammad Safiruddin)
Registrar

Encl: (3)

PAKISTAN INSTITUTE OF DEVELOPMENT ECONOMICS

Annexure - A

Acceptance of Admission Offer

Roll No. _____

I _____ S/O, D/O _____ have

been offered the provisional admission by PIDE in:

PhD		MPhil		MSc/MBA	
Economics	<input type="checkbox"/>	<p><u>MORNING</u></p> <p>Economics</p> <p>Economics & Finance</p> <p>Econometrics</p> <p>Environmental Economics</p> <p>Public Policy</p> <p>Development Studies</p> <p><u>EVENING</u></p> <p>Economics & Finance</p> <p>Health Economics</p> <p>Public Policy</p> <p>Development Studies</p> <p>Management Sciences</p> <p>Business Economics</p>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<p>MSc Economics</p> <p style="text-align: right;"><input type="checkbox"/></p>	
Econometrics	<input type="checkbox"/>			<p>MSc Development Studies</p> <p style="text-align: right;"><input type="checkbox"/></p>	
				<p>MBA</p> <div style="display: flex; justify-content: space-around; align-items: center;"> <div style="border: 1px solid black; padding: 5px; margin: 5px;">1.5</div> <div style="border: 1px solid black; padding: 5px; margin: 5px;">2.5</div> </div>	

Program vide letter No. _____ dated _____. I accept the above offer of admission with the terms and conditions contained therein. I shall also abide by the rules and regulations of the Institute in force from time to time.

I enclosed a fee deposit slip No. _____ dated _____ towards admission and tuition fee of the first semester.

Date: _____

Signature of Applicant: _____

CNIC No. _____

Undertaking (On Stamp Paper)

Annexure - B

1. I _____ Son/Daughter of _____, have been admitted in the MSc/MBA/MPhil/PhD _____ at Pakistan Institute of Development Economics, Islamabad.
2. I do hereby solemnly undertake that:
 - a. I shall abide by the rules and regulations implemented at Pakistan Institute of Development Economics at present or which may be enforced at any time in the future.
 - b. I shall conform strictly to the code of conduct for the students of Pakistan Institute of Development Economics.
 - c. I shall at all time display respectful behaviour towards management, faculty and my fellow students.
 - d. I shall not through my acts, speech or gestures, incite any feeling, which are derogatory to any sect, ethnic group, caste, religion, creed, sex, or place of origin.
 - e. I shall not indulge in any political activities including unionism or political groupings.
 - f. I shall protect and preserve the property of Pakistan Institute of Development Economics at all times and shall make all out efforts to prevent others from causing any damage or destruction to the Institute's property.
 - g. I shall fully abide by the decisions of teachers, administrators and various discipline committees constituted for the purpose of ensuring and enforcing discipline and good order in the Institute.
 - h. I undertake to pay tuition fees and other administrative charges regularly by the due date, failing which I would be liable to pay late fees and ultimately liable to be struck off the rolls of the Institute.
3. If I am found involved in any unlawful activity in contravention of the above terms and conditions at any stage during my stay at Pakistan Institute of Development Economics, the Institute shall have the right to cancel my admission without notice.
4. The administration of the Pakistan Institute of Development Economics has the right to cancel my provisional offer of admission and forfeit all the fee deposited except the refundable money if I failed to provide all the requisite documents by the specified deadlines as mentioned in the provisional offer letter.

Name of Student: _____ Signature of Student: _____

Name of Parent/Guardian: _____ Signature of Parent/Guardian: _____

Date: _____

Pakistan Institute of Development Economics Islamabad

Annexure - C

CHECKLIST

S. No.	Requirements	Confirmation		
		YES	NO	N/A
1.	Detailed Marks Certificate of SSC (Matriculation)/O-Level			
2.	Detailed Marks Certificate of F.A./F.S.c (Intermediate)/A-Level			
3.	Detailed Marks Certificate of BA/BSc/BBA			
4.	Detailed Marks Certificate of Master/BS (4 years)			
5.	Detailed Marks Certificate of MPhil/MS			
6.	Equivalence Certificate in case of qualifications or degree/certificate from foreign universities/institutes only			
7.	Computerized National Identity Card (CNIC)			
8.	CNIC of Father/Guardian			
9.	Two recent photographs duly attested with name written on back side			
10.	Domicile Certificate of candidate			
11.	Character Certificate from the institution last attended			
12.	In service applicants are required to produce NOC/study leave duly sanctioned by the employer.			
13.	Fee receipt/bank challan in original			

Name of Applicant : _____ Signature of Applicant:

Date: _____

CNIC

No.

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